



**Title:** Junior Estimator

**We are open to hiring new graduates for this role!**

**Location:** Edmonton Regional Office, 3203 93rd Street NW

At StreetSide Developments Edmonton, our people make the difference. We offer an exciting place to build your career with competitive compensation and benefit packages, company matching RRSP/DPSP program, employee home purchase program and employee discounts.

### **Job Overview**

Reporting to the Business Manager, as the **Junior Estimator** you provide support to Estimators in the preparation of estimates to facilitate the construction of new homes. You work closely with Estimators to undertake tasks as directed and learn the role of Estimator.

Your day-to-day responsibilities will include:

- Providing support for project take-offs and estimating job files. Developing preliminary estimate of material and labour costs in collaboration with estimator.
- Soliciting potential new business and identifying opportunities to deliver quotes. Remaining up-to-date on pricing and options.
- Providing support on the development of purchase orders, change orders and other required documents to suppliers or trades.
- Coordinating with Purchasing, Production and Construction teams on project changes, and contributing to team effort by accomplishing related tasks as needed.
- Preparing invoices and summary of costs for review.

As our ideal candidate, you are...

- Organized; you effectively manage your time while balancing multiple priorities.
- A strong communicator; you clearly express your thoughts in conversation and in written communication.
- An active listener; you seek to understand and listen to others in a non-judgmental way.
- Detail oriented; you focus on detailed accuracy when dealing with a high volume of work.
- A team player; you contribute as a team member and share equally in the exchange of ideas, concepts and process outcomes.

### **Essential Requirements**

- High School Diploma, or equivalent.
- Minimum 1 year of related experience or training in residential construction.
- Satisfactory verification of criminal record check.
- Proficient in Microsoft Office programs (Outlook, Word, and Excel, Teams, SharePoint and PowerPoint) and estimating software (BuildPro, SupplyPro, NewStar or similar).

### **Preferred Qualifications**

- Education in Architectural Technologies, Building Development Technologies or related field is an asset.

### **What We Value**

- Creating trusting and successful working relationships.
- Cooperating with team members in an open, positive and respectful manner.
- Setting clear, measurable and achievable goals.
- Taking responsibility for the outcomes of decisions and actions.
- Continuously pursuing learning and growth.

**Working Conditions**

You primarily work in an office setting during regular business hours. Overtime may occasionally be required.

**About Us**

StreetSide Developments is the multi-family division of Qualico and has developed apartment style, town home style, detached houses and luxury condominiums throughout Western Canada with projects ranging from innovative urban development to historic retrofits. StreetSide Developments operates in Winnipeg, Edmonton, Calgary and Vancouver. To learn more, click [here](#).

*Qualico welcomes applications from people with disabilities. Accommodations are available upon request during the assessment and selection process.*

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reasons to come to work every day.

**Closing Date:** November 5, 2024

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